

# Annual Club Responsibilities & Rotations

## ACHIEVEMENT NIGHT

- **Host Rotation** – Hosts are responsible for choosing a date and location.

2015 – Wabaunsee  
2016 – Newbury  
2017 – Maple Hill  
2018 – Harveyville  
2019 – Happy Valley  
2020 – Friendly Farmers

- **Food Detail**

Over the past two years the hosting club provided a catered meal. This received great feedback. 4-H Council offered to help offset some of the cost. This will be looked into further per host club each year

## FAIRGROUNDS CLEAN-UP

Each club moves down one slot each year. 2015 duties are as follows:

- **Friendly Farmers**  
South Building Restrooms – Daily (2:00 p.m. - 5:00 pm), restock toilet paper and paper towels, and empty trash. Report any malfunctioning plumbing.
- **Happy Valley**  
Arena - Pick up paper trash in & around Show Arena and Cowboys' Arena each morning before shows begin. Empty trash barrels into dumpster when full. Notify Fair Board of burned out lights. Assist in moving stage before & after Fashion Revue on Sunday evening.
- **Harveyville and Independent Members**  
North Building Restrooms - Daily, between 2:00 and 5:00 pm, restock toilet paper and paper towels, and empty trash. Report any malfunctioning plumbing (including shower drains).
- **Maple Hill Hustlers**  
North Exhibit Building - Pick up all trash and sweep floors each morning.
- **Newbury**  
South Exhibit Building - Pick up all trash. Sweep floors each morning. Replace light bulbs as needed.
- **Wabaunsee**  
Exhibit Buildings (Outside) - Pick up trash around each exhibit building and the concession stand, and deposit it in trash barrels. Empty trash barrels into dumpster when full.

Outside of Livestock Barns - Pick up all trash & put in trash barrels. Empty trash barrels into dumpster when full. Be sure that all water hydrants are turned off at end of evening. The North and South Building bathrooms will be cleaned every morning by janitorial staff. Please thank the Fair Board!!\*\*

## FAIRGROUNDS CLEAN-UP

Each club moves down one slot each year. Tentatively, 2016 duties are as follows (Fair Book will have the official schedule):

- **Friendly Farmers**

*South Building Restrooms – Daily (2:00 p.m. - 5:00 pm), restock toilet paper and paper towels, and empty trash. Report any malfunctioning plumbing.*

- **Happy Valley**

*Arena - Pick up paper trash in & around Show Arena and Cowboys' Arena each morning before shows begin. Empty trash barrels into dumpster when full. Notify Fair Board of burned out lights. Assist in moving stage before & after Fashion Revue on Sunday evening.*

- **Harveyville and Independent Members**

*North Building Restrooms - Daily, between 2:00 and 5:00 pm, restock toilet paper and paper towels, and empty trash. Report any malfunctioning plumbing (including shower drains).*

- **Maple Hill Hustlers**

*North Exhibit Building - Pick up all trash and sweep floors each morning.*

- **Newbury**

*South Exhibit Building - Pick up all trash. Sweep floors each morning. Replace light bulbs as needed.*

- **Wabaunsee**

*Exhibit Buildings (Outside) - Pick up trash around each exhibit building and the concession stand, and deposit it in trash barrels. Empty trash barrels into dumpster when full.*

*Outside of Livestock Barns - Pick up all trash & put in trash barrels. Empty trash barrels into dumpster when full. Be sure that all water hydrants are turned off at end of evening. The North and South Building bathrooms will be cleaned every morning by janitorial staff. Please thank the Fair Board!!\*\**

# CONCESSION STAND ROTATIONS

- Each year, move every club down one slot. The 1<sup>st</sup> shift will rotate in this order: Newbury (16), Maple Hill (17), Harveyville (18), Happy Valley (19), Friendly Farmers (20), Wabaunsee (21)
- Each club will provide 4 pies and 3 dozen cookies/brownies.
- Volunteer Shift
  - During the Sunday Parade Shift (4-7pm), each assigned club will send 1 ADULT volunteer.
  - 2016 – MH, N, W; 2017 – FF, HV, Hville
- The Concession Stand is open for business during the following times:
  - Friday 5:00 p.m. – 8:00 p.m.
  - Saturday 7:00 a.m. – 9:30 p.m.
  - Sunday 11:00 a.m. – 9:30 p.m.
  - Monday 7:00 a.m. – 9:30 p.m.
  - Tuesday 7:00 a.m. – 9:30 p.m.
  - The last shift each night should expect to work until ~9:30 p.m. due to cleaning.
- Club Workers
  - Each club is expected to provide AT LEAST 2 adults (junior leaders do not count) and 2 4-H members during every shift.
- **2016 Concession Stand Work Schedule**
  - **Friday**

4:00 p.m. – 6:30 p.m.	Newbury
6:30 p.m. – 9:30 p.m.	Wabaunsee
  - **Saturday**

7:00 a.m. – 10:00 a.m.	Friendly Farmer
10:00 a.m. – 1:00 p.m.	Happy Valley
1:00 p.m. – 4:00 p.m.	Harveyville
4:00 p.m. – 7:00 p.m.	Maple Hill
7:00 p.m. – 9:30 p.m.	Newbury
  - **Sunday**

7:00 a.m. – 10:00 a.m.	Wabaunsee
10:00 a.m. – 1:00 p.m.	Friendly Farmer
1:00 p.m. – 4:00 p.m.	Happy Valley
4:00 p.m. – 7:00 p.m.	Volunteers (MH, N, W)
7:00 p.m. – 9:30 p.m.	Harveyville
  - **Monday**

7:00 a.m. – 10:00 a.m.	Maple Hill
10:00 a.m. – 1:00 p.m.	Newbury
1:00 p.m. – 4:00 p.m.	Wabaunsee
4:00 p.m. – 7:00 p.m.	Friendly Farmer
7:00 p.m. – 9:30 p.m.	Happy Valley
  - **Tuesday**

7:00 a.m. – 10:00 a.m.	Harveyville
10:00 a.m. – 1:00 p.m.	Maple Hill
1:00 p.m. – 4:00 p.m.	Newbury
4:00 p.m. – 7:00 p.m.	Wabaunsee
7:00 p.m. – 9:30 p.m.	Friendly Farmers