

# 2018 Kansas State Youth Livestock



## Nomination Guidelines



In order to show at the Kansas State Fair (KSF) or Kansas Junior Livestock Show (KJLS), you must first nominate your animal.

**What is a nomination?** A nomination is documentation that you have owned, possessed and cared for your animal since a certain date in order to show at a state show.

**How are the nomination dates set?** The nomination dates are set by minimal guidelines set forth by Kansas 4-H on how long you should own, possess and care for your animal to have gained the optimal experience. In addition, the KSF and KJLS Board of Directors agree on these dates.

### What are the nomination dates?

May 1 Market Steers and Market Heifers

June 15 Commercial Heifers, Market Lambs, Commercial Ewes, Market Hogs, Commercial Gilts, and ALL Meat Goats (Market Goats, Commercial Does, and Registered Does)

**How do I know what to turn in?** The Youth Livestock Program has compiled a list of requirements (checklist) for each species.

**How much does it cost?** The nomination fee is \$8.00 per animal, for all species.

**What is the Declaration form?** The declaration form is required by all families/households who nominate animals and wish to show at Kansas State Shows (Kansas State Fair Grand Drive or KJLS). This form states the family/household name, along with who is able to show within that family/household. In addition, it lists the physical location of where the animals are kept, and also has a statement about possession, ownership and care of the animals. It must be signed by all individual exhibitors, a parent/guardian, and extension agent/advisor. Each family/household must complete a declaration form annually, which includes all eligible exhibitors for that year.

**Is a Nomination the same as an entry for the show? NO!** You must first nominate your animal in order to declare that you own, possess and care for them. Then, you must actually enter that animal for the show following the specific entry processes set forth by the Kansas State Fair (KSF) and Kansas Junior Livestock Show (KJLS). You must do both of these things in order to show. *Nominations are sent to the KSU Youth Livestock Program office, but the entries for KSF and KJLS are sent directly to and managed by the respective Livestock Show offices.*

**How will I know if my Nomination is complete?** Once your nomination is put into the nomination database, you will receive a letter in the mail from the KSU Youth Livestock Program. This letter will list all of the animals that we have in the system from you. A family/household will receive a separate letter for each species nominated. If you are missing information, it will tell you what you are missing and how to fix that issue. In addition, we post the nomination information on our website [www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu) under Nominated Livestock so you can see if your nomination is complete. We update this often during the nomination season and highly recommend that you use this tool.

**What if I don't get everything in the first time?** If your confirmation letter states that something is missing or wrong, **there is a one-time fee of \$20.00.** This includes declaration or nomination form, DNA Envelope, and signatures (exhibitor, parent and agent/advisor). The \$20.00 incomplete fee must be submitted with the missing or corrected information for the nomination to be complete.

**Where do I get ear tags and DNA envelopes?** Animals must be tagged and DNA Hair Sample envelopes obtained through your local Extension Office. Make sure you communicate with your local Extension Office far enough in advance for them to have enough tags and official envelopes available for the number of animals you plan to nominate. DNA must be submitted in an official DNA envelope. One type of envelope is available for all species. Please refer to the Step-by-Step page in the "Rookie Guide" for detailed information on obtaining DNA samples from your animals.



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# 2018 UPDATES

## KANSAS YOUTH LIVESTOCK NOMINATION PROCESS

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### Commercial Heifer Tattoo Requirement Removed

Tattoos are no longer required to nominate or show commercial heifers. Kansas 4-H EID tags and DNA samples will continue to be required.

### Declaration Form Verbiage Updated

The Declaration (Housing) Form has been modified, particularly the verbiage in Section 3. Forms should be read in their entirety before being signed by the appropriate parties. Reminder – if animals are not housed at the exhibitor's primary residence, this must be disclosed on the Declaration Form and explained in Section 2.

### County Agent/Advisor Signature Line Verbiage

The word "active" has been included in the signature line statement for county agents and FFA advisors to more closely reflect Kansas 4-H Policy and coincide with the 4HOnline enrollment system. Verbiage relating to payment of the program fee for 4-H members and dues for FFA members has also been added. The paperwork needs to be signed by a county extension agent for 4-H members and an FFA advisor for FFA members.

### "Extra" Forms Reinstated

The "extra" nomination forms for swine and sheep have been reinstated. Please keep in mind that this form is ONLY to be used in ADDITION to the regular swine or sheep form to nominate more animals than there is space (more than 4 or 5, respectively). Therefore, if only the "extra" form is submitted, it will be returned to the family as incomplete and require payment of the \$20 incomplete fee to correct it.

### Livestock Quality Assurance Requirement

Swine exhibitors are required to be certified in Youth PQA Plus or Youth for the Quality Care of Animals (YQCA). Current numbers must be submitted on the swine nomination form. The Youth PQA Plus program will retire on May 31, 2018. After that date, any child needing quality assurance certification will need to complete the YQCA program. Youth PQA numbers will be honored until they expire. For youth who complete YQCA, a copy of the certificate needs to be attached to the Declaration Form.

*\*Beginning in 2019, YQCA will be required for all youth livestock exhibitors at the Kansas State Fair and KJLS, regardless of specie. All families are encouraged to learn about this program over the next year and prepare to fulfill the requirement in 2019.*

### Optional Additional Information on DNA Envelopes

Families are encouraged to include the breed and a secondary form of identification, depending on the species, in the lower right hand corner of the front of their DNA envelopes. This could include tattoo, ear notches, and scrapie tag #s.

### Ear Notch and Scrapie Tag Requirement Continues

Continuing in 2018, the ear notches for all swine nominated must be included on the swine nomination form. Exhibitors need to draw the ear notches exactly as they appear in the pig's ear for each animal nominated, in addition to writing the notch number in the field provided. Scrapie Tag #s are also required for all sheep and meat goats nominated. The full scrapie tag number, including Flock ID/Premise ID number and individual animal number, must be submitted (Example: KSS0035 16121). Please refer to the Rookie Guide for further information about either form of identification.

### Breed Additions

Kansas State Fair – Swine: Berkshire (market and breeding division)  
KJLS – Sheep: Hair Sheep (market division)

## 2018 Kansas Livestock Nomination Checklists:

I have a **market steer or market heifer** to nominate, what do I need to turn in?

- Completed Household Declaration Form, including all sections and signatures.
  - Make sure if you answered “No” for the housing question, you fully complete Section 2, including a description of how you will care for animals not housed at your primary residence.
- Animal is tagged by May 1 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Market Beef Nomination form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information, signatures, tag numbers, and breeds. Make sure 4-H tag numbers on the form match those on the DNA envelopes.
- Completed official, sealed DNA Hair Sample Envelope; hair must be pulled, not cut. Obtain at least 40 follicles. All exhibitors within the family and a parent/guardian must sign the front of the DNA envelope. It is also suggested families write the breed of each animal in the lower right corner on the front of the DNA envelope.
- \$8.00 per animal nomination fee. Make checks payable to KJLS.
- All of the above must be completed and postmarked by **May 1**. Certified Mail highly encouraged.

I have a heifer that I would like to nominate as *both* a **commercial heifer AND a market heifer**, what do I need to turn in?

- Completed Household Declaration Form, including all sections and signatures.
  - Make sure if you answered “No” for the housing question, you fully complete Section 2, including a description of how you will care for animals not housed at your primary residence.
- Animal is tagged by May 1 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Market Beef Nomination form **AND** Commercial Heifer Nomination Form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information, signatures, and tag numbers. Make sure 4-H tag numbers listed on the form match DNA envelopes.
- Completed official, sealed DNA Hair Sample Envelope; hair must be pulled, not cut. Obtain at least 40 follicles. All exhibitors within a family and a parent/ guardian must sign the front of the DNA envelope.
- \$8.00 per animal nomination fee. Make checks payable to KJLS.
- All of the above must be completed and postmarked by **May 1** for no additional nomination fee.
- If commercial heifer information is submitted separately by **June 15**, will incur one additional \$8.00 nomination fee. Certified Mail highly encouraged.

I have a **commercial heifer** to nominate, what do I need to turn in?

- Completed Household Declaration Form, including all sections and signatures.
  - Make sure if you answered “No” for the housing question, you fully complete Section 2, including a description of how you will care for animals not housed at your primary residence.
- Animal is tagged by June 15 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Commercial Heifer Nomination Form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information, signatures, tag number, and birthday. Make sure 4-H tag number on form matches DNA envelope.
- Completed official, sealed DNA Hair Sample Envelope; hair must be pulled, not cut. Obtain at least 40 follicles. All exhibitors within a family and a parent/guardian must sign the front of the DNA envelope.
- \$8.00 per animal nomination fee. Make checks payable to KJLS.
- All of the above must be completed and postmarked by **June 15**. Certified Mail highly encouraged.

I have a **market hog or commercial breeding gilt** to nominate, what do I need to turn in?

- Completed Household Declaration Form, including all sections and signatures.
  - Make sure if you answered “No” for the housing question, you fully complete Section 2, including a description of how you will care for animals not housed at your primary residence.
- Animal is tagged by June 15 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Swine Nomination Form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information, signatures, tag numbers, genders, breeds, and ear notches. Include ear notch number AND draw ear notches in the space provided (on diagram) exactly as they appear in the pig’s ears. See Rookie Guide for further instructions on reading ear notches. Make sure 4-H tag numbers on form match DNA envelopes.
- Completed official, sealed DNA Hair Sample Envelope; hair must be pulled, not cut. Obtain at least 40 follicles. All exhibitors within a family and a parent/guardian must sign the front of the DNA envelope. It is also suggested families write the breed and ear notch of each pig in the lower right corner of their DNA envelopes.
- Youth PQA # for each child must be on nomination form or copy of Youth PQA card attached to Declaration Form. If a child has completed YQCA training, their YQCA certificate needs to be attached to the Declaration Form. Youth PQA or YQCA training must be complete & certification number provided by June 15 or swine nomination is incomplete and could be forfeited.
- \$8.00 per animal nomination fee. Make checks payable to KJLS.
- All of the above must be completed and postmarked by **June 15**. Certified Mail highly encouraged.

I have a **meat goat (ALL wethers and does)** to nominate, what do I need to turn in?

- Completed Household Declaration Form, including all sections and signatures.
  - Make sure if you answered “No” for the housing question, you fully complete Section 2, including a description of how you will care for animals not housed at your primary residence.
- Animal is tagged by June 15 with a Kansas 4-H Electronic Identification (EID) tag.
- \*ALL Meat Goats MUST be nominated. No registered breeding classes are offered by either show, so ALL market goats, commercial does, and registered does must be nominated to be eligible to show.
- Completed Meat Goat Nomination Form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) and all contact information, signatures, tag numbers, and scrapie tag number. Include scrapie tag number in entirety (Flock ID/Premise ID & individual animal number – example: KSS0035 16121). See Rookie Guide for further instructions on reading scrapie tag #s. Make sure 4-H tag numbers on form match DNA envelopes.
- Completed official, sealed DNA Hair Sample Envelope; hair must be pulled, not cut. Obtain at least 40 follicles. All exhibitors within a family and a parent/guardian must sign the front of the DNA envelope. It is also suggested families write the scrapie tag # of each goat in the lower right corner of their DNA envelopes.
- \$8.00 per animal nomination fee. Make checks payable to KJLS.
- All of the above must be completed and postmarked by **June 15**. Certified Mail highly encouraged.

I have a **market lamb or commercial ewe** to nominate, what do I need to turn in?

- Completed Household Declaration Form, including all sections and signatures.
  - Make sure if you answered “No” for the housing question, you fully complete Section 2, including a description of how you will care for animals not housed at your primary residence.
- Animal is tagged by June 15 with a Kansas 4-H Electronic Identification (EID) tag.
- Completed Market Lamb Nomination form ([www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu)) including all contact information, signatures, tag numbers, breeds, and scrapie tag numbers. Include scrapie tag number in entirety (Flock ID/Premise ID and individual animal number – example: KSS0035 16121). See Rookie Guide for further instructions on reading scrapie tag #s. Make sure 4-H tag numbers on form match DNA envelopes.
- Completed official, sealed DNA Hair Sample Envelope; hair must be pulled, not cut. Obtain at least 40 follicles. All exhibitors within a family and a parent/guardian must sign the front of the DNA envelope. It is also suggested that families write the breed and scrapie tag # of each lamb on the lower right corner of their DNA envelopes.
- \$8.00 per animal nomination fee. Make checks payable to KJLS.
- All of the above must be completed and postmarked by **June 15**. Certified Mail is highly encouraged.

I have a **registered breeding heifer, registered breeding ewe, or pedigreed/purebred breeding gilt**, what do I need to turn in?

- Heifers** and **gilt**s must be registered in exhibitor's name no later than **June 15** of the current year.
- Ewes** must be registered in exhibitor's name no later than **July 1** of the current year.
- Registered Heifers must be identified with a permanent tattoo corresponding with registration papers.
- Registered Does **MUST** be nominated to be eligible to show; see market meat goat checklist for requirements.
- No nomination materials are required for Registered Heifers, Registered Breeding Ewes, and Pedigreed/Purebred Breeding gilts.
- Registered Heifers, Registered Breeding Ewes, and Pedigreed/Purebred Breeding gilts **do not** need to submit DNA hair samples.
- Pedigreed/Purebred Breeding Gilts need to be tagged with a Kansas 4-H EID tag to exhibit at KJLS.

**Mail all Kansas youth livestock nomination materials to:**

**Kansas State University  
Department of Animal Sciences & Industry  
State 4-H/FFA Shows  
Attn: Lexie Hayes, Youth Livestock Coordinator  
214 Weber Hall  
1424 Claflin Road  
Manhattan, KS 66506**



# 2018 Youth Livestock Nomination and Entry Deadlines

Kansas State Fair (KSF) and Kansas Junior Livestock Show (KJLS)

**AGE REQUIREMENTS: Kansas State Fair:** Only Kansas 4-H members who were 9 years of age but not yet 19 years of age before January 1 of the current year are eligible to compete in this division. **KJLS:** All Kansas 4-H members that have reached the age of 7 before January 1<sup>st</sup> of the show year will be eligible to participate at the Kansas Junior Livestock Show.

Entry	Required Materials for Nomination	Cost to Nominate	Nomination Declaration*	Nomination Deadline	Show Entry Deadline	Registration Papers
<b>Market Steers</b>	Declaration form*, Market Beef Nomination Form*, sealed DNA Hair Sample envelope*, EID tagged, & postmarked by May 1.	\$8	Required every year	May 1	KSF – July 15 KJLS – August 15	Required for breed classes.
<b>Market Heifers**</b>	Declaration form*, Market Beef Nomination Form*, sealed DNA Hair Sample envelope*, EID tagged, & postmarked by May 1.	\$8	Required every year	May 1	KSF – July 15	N/A
<b>Commercial (Crossbred) Heifers</b>	Declaration form*, Commercial Heifer Nomination Form*, sealed DNA Hair Sample envelope*, EID tagged, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A
<b>Registered Breeding Heifers</b>	No.	N/A	N/A	N/A	KSF – July 15 KJLS – August 15	In exhibitor's name by June 15.
<b>Market Lambs</b>	Declaration form*, Market Lamb/Commercial Ewe Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, scrapie tag #, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A
<b>Commercial Ewes (Wether Dams)</b>	Declaration form*, Market Lamb/Commercial Ewe Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, scrapie tag #, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A
<b>Registered Breeding Ewes</b>	No.	N/A	N/A	N/A	KSF – July 15 KJLS – August 15	In exhibitor's name by July 1.
<b>KSF Market Hogs/ KJLS Barrows***</b>	Declaration form*, Swine Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, Youth PQA+ Certification, ear notches, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	In exhibitor's name by June 15.
<b>Purebred/Pedigreed Breeding Gilts</b>	No.	N/A	N/A	N/A	KSF – July 15 KJLS – August 15	In exhibitor's name by June 15.
<b>Commercial Breeding Gilts</b>	Declaration form*, Swine Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, Youth PQA+ Certification, ear notches, postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A
<b>All Meat Goats****</b>	Declaration form*, Meat Goat Nomination form*, sealed DNA Hair Sample envelope*, EID tagged, scrapie tag #, & postmarked by June 15.	\$8	Required every year	June 15	KSF – July 15 KJLS – August 15	N/A

\* The Nomination Declaration form and specie nomination forms are available at [www.YouthLivestock.KSU.edu](http://www.YouthLivestock.KSU.edu). Declaration Forms are due at the time of nomination. Contact the local extension office to have animals tagged (for all species) and obtain official DNA Hair Sample Envelopes.

\*\* There is no market heifer show at KJLS.

\*\*\* For pedigreed market barrows, ear notches on registration papers must match the pig's ear notches to be able to show.

\*\*\*\* No commercial doe show at KSF; ALL market and breeding meat goats must be nominated to show (no registered breeding doe show at KSF or KJLS).

\*\*\*\*\***Health papers are only required for KSF, for all species.**

There is a one-time/year \$20.00 fee if any part of a nomination is incomplete or has to be returned.

February 2018