# Kansas 4-H Award Portfolio (KAP) Evaluation Score Sheet

**Name ____________________________  Project Area ________________________**

<table>
<thead>
<tr>
<th>Section Notes</th>
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| **4-H Story – Written Communication Skills** | Reflects/identifies knowledge gained in project area
Reflects/describes leadership/citizenship skills developed/used in project area
Reflects/describes impact of 4-H within family/personal life/community
Reflects/describes impact of 4-H on future plans
Ability to communicate ideas effectively (organization & word usage)
Presentation - neatness, spelling, punctuation, grammar |

| **Section 1. Goals - Goal Setting, Measurement, Planning** | 
Project learning/personal development goals include details, are age appropriate and are challenging yet realistic
Reflect growth in project mastery through leadership/citizenship, communications and/or contest goals.
Reflect an effort to incorporate skills learned into other projects, the community and/or other areas of life |

| **Section 2 (Includes 2A, 2B, 2C). 4-H Project Learning Experiences** | Size/Growth/Development of Project
Knowledge and Skills Gained (includes financial information)
Project Learning Experiences
- Project Meetings, Clinics, Schools, Tours attended
- Contests – Judging, Quiz Bowls, Skill-A-Thons, Other
- Fairs, Shows, Exhibits |

| **Section 3. 4-H Awards/Recognition** | Reflect achievement |

| **Section 4 (Includes 4A, 4B). 4-H Leadership & Citizenship Within the Project** | Leadership Exhibited – elected, appointed or requested
Leadership Exhibited – independent, self-initiated
Communications – Shared learning with others, i.e. demonstrations, talks, articles written, web pages, slide shows
Community Service/Citizenship Related to Project |

| **Section 5. Non 4-H Experiences Related to Project** | Project Learning & Participation in Activities
Leadership Exhibited
Community Service/Citizenship Related to Project Awards |

| **Photos** | Project photos reflect action & growth
Leadership photos reflect organizing/coordinating activities, and/or teaching others
Citizenship photos reflect helping out in your community and serving others without compensation |